

GRIFFIN PARC RESIDENTIAL ASSOCIATION, INC.

NOTICE OF THE ANNUAL MEETING

April 19, 2018, 7:00 pm

In accordance with Article IV, Section 4.07 of the Bylaws for Griffin Parc Residential Association, Inc. the Annual Homeowners Meeting is scheduled for **Thursday, April 19, 2018. Registration will begin at 7:00 pm and the meeting will be promptly called to order at 7:15 pm. The meeting will be held at Dr. Erwin G. and Elisabeth Pink Elementary School, 3650 Overhill Drive, Frisco, Texas, 75034** for the following purpose:

- I. Call to Order and Certify Proxies
- II. Proof of Notice of Meeting
- III. Approval of 2017 Annual Meeting Minutes
- IV. Election of Directors
- V. Vote on Amendment
- VI. Association Reports
- VII. Unfinished Business
- VIII. New Business
- IX. Adjournment

At this meeting, there will be a vote to elect three (3) homeowners to serve on the Board of Directors. If you are interested in running for the Board of Directors, please complete the enclosed Candidacy form and mail, fax or e-mail it to SBB Management Company at the address listed below prior to the meeting. Additional nominations may also be taken from the floor. There will also be a vote to amend the Declaration of Covenants, Conditions and Restrictions. The purpose of the proposed amendment is to prohibit short-term rentals of less than six (6) consecutive months. A copy of the First Amendment to the Declaration of Covenants, Conditions and Restrictions for Griffin Parc is enclosed. Texas legislation requires 67% of the total votes of the owners (in person or by proxy) in favor of the amendment in order for it to pass.

The Bylaws state that in order to hold the meeting and conduct business of the Association, there must be a 10% quorum present. A quorum is the number of homes represented either in person or by proxy. If the quorum for the Annual Meeting is not met, the Association must recall the meeting which incurs additional expenses in printing, postage, etc. Please sign and return the enclosed proxy even if you plan to attend the meeting, as unforeseen circumstances do occur. **There will be three (3) \$50 gift card drawings for owners who attend the meeting or send in their proxy.**

Since there will be a lot of information to cover at the Annual Meeting, residents are encouraged to e-mail their questions to SBB Management Company (v.burch@sbbmanagement.com) prior to the meeting. There will be file cards available at the meeting for homeowners to turn in written questions as well. Homeowners who wish to verbally address the membership will need to come to the front of the room, state their name and address and then ask their question. Each speaker will be limited to two (2) minutes since there is a limited amount of time for use of the meeting room (8:45 pm).

There will be a Board meeting immediately after the Annual Meeting. The purpose of the Board meeting will be for the Board to determine officer positions.

PLEASE SIGN AND RETURN THE ENCLOSED PROXY TODAY.

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