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**Direct- GRIFFIN PARC RAINC** 

Indirect-

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**Keri Duarte** 

### \*\*\*\*\*\*\* THIS PAGE IS PART OF THE INSTRUMENT \*\*\*\*\*\*\*\*\*

Any provision herein which restricts the Sale, Rental or use of the described REAL PROPERTY because of color or race is invalid and unenforceable under federal law.



THE STATE OF TEXAS) COUNTY OF DENTON)

I hereby certify that this instrument was FILED in the File Number requence on the date/time printed heron, and was duly RECORDED in the Official Records of Denton County, Texas.



### AFTER RECORDING, PLEASE RETURN TO:

Judd A. Austin, Jr.
Henry Oddo Austin & Fletcher, P.C.
1700 Pacific Avenue
Suite 2700
Dallas, Texas 75201

# SECOND SUPPLEMENTAL CERTIFICATE AND MEMORANDUM OF RECORDING OF DEDICATORY INSTRUMENTS FOR GRIFFIN PARC RESIDENTIAL ASSOCIATION, INC.

STATE OF TEXAS

following:

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COUNTY OF DENTON

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The undersigned, as attorney for Griffin Parc Residential Association, Inc., for the purpose of complying with Section 202.006 of the Texas Property Code and to provide public notice of the following dedicatory instrument affecting the owners of property described on Exhibit B attached hereto, hereby states that the dedicatory instrument attached hereto are true and correct copy of the

• Griffin Parc Residential Association Open Board of Directors Meetings Member Attendance Procedure (Exhibit A).

All persons or entities holding an interest in and to any portion of property described on Exhibit B attached hereto are subject to the foregoing dedicatory instrument.

IN WITNESS WHEREOF, the Griffin Parc Residential Association, Inc. has caused this Second Supplemental Certificate and Memorandum of Recording of Dedicatory Instruments to be filed with the Office of the Denton County Clerk and supplements that certain Certificate and

Memorandum of Recording of Association Documents recorded on July 27, 2009, under Instrument No. 2009-90605 with the Official Public Records of Denton County, Texas, and that First Supplemental Certificate and Memorandum of Recording of Dedicatory Instruments recorded on December 21, 2011, under Instrument No. 2011-121841 with the Official Public Records of Denton County, Texas.

GRIFFIN PARC RESIDENTIAL ASSOCIATION, INC.

By: Attorney

STATE OF TEXAS

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COUNTY OF DALLAS

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BEFORE ME, the undersigned Notary Public, on this day personally appeared Vinay B. Patel, attorney for Griffin Parc Residential Association, Inc., known to me to be the person whose name is subscribed on the foregoing instrument and acknowledged to me that he executed the same for the purposes therein expressed and in the capacity therein stated.

GIVEN UNDER MY HAND AND AFFIRMED SEAL OF OFFICE on this 12<sup>th</sup> day of April, 2012.

ELISE D. MYERS
Notary Public, State of Texas
My Commission Expires
My 24, 2014

Notary Public, State of Te

### GRIFFIN PARC RESIDENTIAL ASSOCIATION OPEN BOARD OF DIRECTORS MEETINGS MEMBER ATTENDANCE PROCEDURE

WHEREAS, The Board of Directors (the Board) of the Griffin Parc Homeowners Association, Inc. (the Association) desires to establish a procedure that will be followed by the Members of the Association who desire to attend meetings of the Board of Directors of the Association; and

**WHEREAS**, effective January 1, 2012, meetings of the Board of Directors shall be open to Members of the Association as required by law; and;

WHEREAS, Members shall abide by the following procedures with regard to items which a Member would like to bring to the Board's attention for consideration or discussion during a meeting of the Board as well as participation of Members during meetings of the Board of Directors.

**NOW, THEREFORE, BE IT RESOLVED** that the following procedure has been established by the Board and which must be observed at all times by Members of the Association who desire to be present at a meeting of the Association's Board of Directors:

- Meetings of the Board of Directors are open to Members of the Association subject to the right of the Board of Directors to adjourn into Executive Session as allowed by law. Members will be excused from the meeting during Executive Session.
- 2. Any Member of the Association who wishes to attend a Board of Directors meeting must notify the Associations Management Company at least 24 hours in advance to ensure there will be adequate seating available as meetings are generally held in the personal residence of one of the Board members.
- 3. Upon completion of the Member presentations in accordance with Paragraph 4 below, if any, the Board may take up its regular agenda. During this time it is imperative that Members understand they are attending a meeting of the Board of Directors and not a meeting of Members. The Board is allowed to consider and discuss agenda items without interruption by Members in attendance. Accordingly, Members who wish to address the Board during consideration of agenda items may not participate in the discussion unless and until they are recognized by the Chairperson of the meeting, normally the President. The Chair is under no obligation to recognize a Member while the Board is in the process of

considering and discussing agenda items. Members are, therefore, encouraged to take advantage of the process established to address the Board with specific issues in accordance with the procedures set forth in Paragraphs 4 and 5 below.

- 4. If any Member wishes to address the Board of Directors the Member must provide the Board or Management Company a written summary of the subject matter which the Member would like to bring before the Board for discussion at least two (2) business days prior to the scheduled meeting date in order to have it placed on the meeting agenda and to allow the Board adequate time to prepare for a constructive discussion of the matter during the meeting.
- 5. Members wishing to address the board should also come to the meeting well prepared as their presentation and/or discussion will be limited to 5 minutes. The Member shall be responsible for supplying any Audio Visual equipment, personal computers, handouts or other presentation aides, if required, for his or her presentation. In order for the Board to conduct regular business of the Association and keep the meetings to a reasonable length, the number of Members speaking at any one Board meeting shall be limited to three (3).
- 6. Members who do not follow the procedures set forth herein, become unruly or otherwise disrupt the meeting thereby preventing the Board from conducting the regular business of the Association, may be asked to leave.
- 7. Audio or video recordings of the meetings of the Board of Directors are prohibited.

**GRIFFIN PARC** RESIDENTIAL ASSOCIATION, INC.

SECRETARY

DATE

4-10-10

4/10/12

#### **EXHIBIT B**

Those tracts and parcels of real property located in the City of Frisco, Denton County, Texas and more particularly described as follows:

- (a) All lots and tracts of land situated in Griffin Parc Addition, Phase 1, an addition to the City of Frisco, Denton County, Texas, according to the Plat thereof recorded in Cabinet T, Page 321 of the Plat Records of Denton County, Texas;
- (b) All lots and tracts of land situated in Griffin Parc Addition, Phase 2, an addition to the City of Frisco, Denton County, Texas, according to the Plat thereof recorded in Cabinet U, Slide 550 of the Plat Records of Denton County, Texas;
- (c) All lots and tracts of land situated in Griffin Parc Addition, Phase 3, an addition to the City of Frisco, Denton County, Texas, according to the Plat thereof recorded in Cabinet U, Slide 548 of the Plat Records of Denton County, Texas; and
- (d) All lots and tracts of land situated in Griffin Parc Addition, Phase 4, an addition to the City of Frisco, Denton County, Texas, according to the Plat thereof recorded in Cabinet U, Slide 823 of the Plat Records of Denton County, Texas.